

To,
The Appropriate Authority
Nagpur
Date: 21-12-2020

Sub : Handing over of Building by forming an Association of members of Achraj Riviera Wing A & B on 20-12-2020.

Respected Sir,

We are pleased to inform the authority that we have formed the Association of its members of building Achraj Riviera Wing A & B situated on Plot no. 1-A, Kh. No. 202/3, Besides Rajat Enclave, Zingabai Takli, Nagpur – 440030 on 20-12-2020 by calling a meeting. We would also like to inform that the meeting was held within the premises of the building and 22 members attended the meeting and all the procedure were carried out smoothly.

Following all rules and regulations a body was elected wherein several points were discussed and finalised like monthly maintenance, allotment of open/covered parking, etc. which was well acknowledged by the incoming body and its members. Belowmentioned are the names of new elected body with their respective designation:

Mr. Nandkishor Uikey – President

Mr. Raman Naidu – Secretary

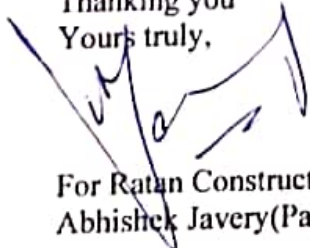
Mr. Rajesh Chhangani – Treasurer

Mr. Ramesh Dhongle – Vice President

Mrs. Seema Dhotre – Joint Secretary

Finally, Ratan Constructions owner Mr. Abhishek Javery representing for the company handed over the documents file to the President & Vice President which was duly acknowledged by both. The new body discharged Ratan Constructions and its bearers from all day to day activities' and the new body took over the charge of the building on even date.

Thanking you
Yours truly,


For Ratan Constructions
Abhishek Javery (Partner)