**ANNEXURE'1'**
**MODEL FORM OF ALLOTMENT LETTER**

Date :

To,
Mr/Mrs./Ms……..
R/o.....
(Address)
Telephone/ Mobile number ……...
Pan Card No.:
Aadhar Card No:
Email ID:

**Sub** : Your request for allotment of plot in the project known as **Matrix Royal Residency**, having Maha RERA Registration No._____.

Sir/Madam,

1. **Allotment of the said unit**:

This has reference to your request referred at the above subject. In thatregard, I/ we have the pleasure to inform that you have been allotted with flat bearing No. _____built up area _____ sq. mtrs .equivalent to_____sq.ft and Super built up area as- _____ sq.mtrs, equivalent to _____ sq.ft situated in ___ wing of residential apartment known as "Matrix Royal Residency" at Mouza-**Wanadongari** in Kh. No. **178(Part)** having MahaRERA Registration No. _____hereinafter referred to as "the said unit", being developed on land bearing Survey No. **178 (part)** Plot No. _____lying and being at Mouza-**Wanadongari**, Taluka-**Hingna**, Dist-**Nagpur** admeasuring _____sq.mtrs. for a total consideration ofRs._____(Rupees_____only) exclusive of GST, stamp duty and registration charges.

2. **Receipt of part consideration**:

I/we confirm to have received from you an amount of Rs._____ _____(Rupees._____ only), being ____% of the total consideration value of the said unit as booking amount /advance payment on Dt. _____, through_____.

3. **Disclosures of information**:

I/We have made available to you the following information namely: -

i) The sanctioned plans, layout plans, along with specifications,approved by the competent authority are displayed at theproject site and has also been uploaded on MahaRERA website.

ii) The stage wise time schedule of completion of the project,including the provisions for civic infrastructure like water,sanitation and electricity is as stated in Annexure - A attachedherewith and

iii) The website address of MahaRERA is **https://maharera.mahaonline.gov.in/#**

4. **Encumbrances**:-

l/ We hereby confirm that the said unit is free from all encumbrancesand I/we hereby further confirm that no encumbrances shall becreated on the said unit.

5. **Further Payments**:-

Further Payments towards the consideration of the said unit shall be made by you, in the manner and at the times as well as on the terms and conditions as more specifically enumerated / stated in the agreement for sale to be entered into between ourselves and yourselves.

6. **Possession**:-

The said unit shall be handed over to you on or before Dt. 01/04/2026 subject to the payment of the consideration amount of the said plot in the manner and at the times as well as per the terms and conditions as more specifically enumerated / stated in the agreement for sale to be entered into between ourselves and yourselves.

*The possession may be delayed in the event of occurrence of any untoward incidence of any natural calamity, short supply of raw material, labour supply including strike, closure, lock-down or any prohibition issued by the govt of

Maharashtra & Govt of India. The possession may also be delayed in event of any dispute, court notice, status quo or stay ordered by the court of law or any other competent authority and it shall also include every other act or incidence which is beyond the imagination and control of the developer/promoter.

7. **Interest payment**:-
   In case of delay in making any payments, you shall be liable to pay interest at the rate which shall be the State Bank of India highest Marginal Cost of Lending Rate Plus two Percent.

8. **Cancellation of allotment**:-
   i) In case you desire to cancel the booking an amount mentioned in the Table hereunder written* would be deducted and the balance amount due and payable shall be refunded to you without interest within 60 working days from the date of receipt of your letter requesting to cancel the said booking.

| Sr. No. | If the letter requesting to cancel the booking is received | Amount to be deducted |
|---|---|---|
| 1 | Within 15 days from issuance of the allotment letter | Nil; |
| 2 | Within 16 to 30 days from issuance of the allotment letter; | 5% of the cost of the said unit; |
| 3 | within 31 to 60 days from issuance of the allotment letter; | 10% of the cost of the said unit; |
| 4 | after 61 days from issuance of the allotment letter | 15% of the cost of the said unit; |

- The amount deducted shall not exceed the amount as mentionedin the table above.

   ii) In the event the amount due and payable referred in Clause 8 above is not refunded within 60 working days from the date of receipt of your letter

requesting to cancel the said booking, you shall be entitled to receive the balance amount with interest calculated at the rate which shall be the State Bank of India highest Marginal Cost of Lending Rate Plus two Percent.

9. **Other payments:-**
   You shall make the payment of GST, stamp duty and registration charges, as applicable and such other payments as more specifically mentioned in the agreement for sale, the proforma whereof is enclosed herewith in terms of Clause 10 hereunder written.

10. **Proforma of the agreement for sale and binding effect**:-
    The proforma of the agreement for sale to be entered into betweenourselves and yourselves is enclosed herewith for your readyreference. Forwarding the proforma of the agreement for sale does notcreate a binding obligation on the part of ourselves and yourselvesuntil compliance by yourselves of the mandate as stated inClause 11.

**11. Execution and registration of the agreement for sale :-**

i) You shall execute the agreement for sale and appear for registration of the same before the concerned Sub-Registrar with in a period of 2 months from the date of issuance of this letter or within such period as may be communicated to you.

*The said period of 2 months can be further extended on our mutual understanding.

*In the event the booking amount is collected in stages and if the allotee fails to pay the subsequent stage instalment, the promoter shall serve upon the allottee a notice calling upon the allotee to pay the subsequent stage instalment within 15 (fifteen) days which if not complied, the promoter shall be entitled to cancel this allotment letter. On cancellation of the allotment letter the promoter shall be entitled to forfeit the amount paid by the allotee or such amount as mentioned in the Table enumerated in Clause 8 whichever is less. In no event the amount to be forfeited shall exceed the amount mentioned in the above referred Table. Except for the above all the terms and conditions as enumerated in this allotment letter shall be applicable even for cases where booking amount is collected in stages.

ii) If you fail to execute the agreement for sale and appear for registration of the same before the concerned Sub-Registrar within the stipulated period 2

months from the date of issuance of this letter or within such period as may be communicated to you, I/we shall be entitled to serve upon you a notice calling upon you to execute the agreement for sale and appear for registration of the same within 15 (Fifteen) days, which if not complied, I/we shall be entitled to cancel this allotment letter and further I /we shall be entitled to forfeit an amount not exceeding 5% of the cost of the said unit and the balance amount if any due and payable shall be refunded without interest within 60 working days from the date of expiry of the notice period.

iii) In the event the balance amount due and payable referred in Clause 11 ii) above is not refunded within 60 working days from the date of expiry of the notice period, you shall be entitled to receive the balance amount with interest calculated at the rate which shall be the State Bank of India highest Marginal Cost of Lending Rate plus two percent.

12. **Validity of allotment letter**:
This allotment letter shall not be construed to limit your rights and interest upon execution and registration of the agreement for sale between ourselves and yourselves. Cancellation of allotment of the said unit thereafter, shall be covered by the terms and conditions of the said registered document.

13. **Headlines**:
Headings are inserted for convenience only and shall not affect the construction of the various Clauses of this allotment letter.

Signature .....

Name **:- Suchitkumar Divan Ramteke**

(Promoter(s)/ Authorized Signatory)

(Email Id.) :

Date: **07/05/2023**

Place : **Nagpur**

**CONFIRMATION & ACKNOWLEDGEMENT**

I/We have read and understood the contents of this allotment letter and theAnnexure. I/We hereby agree and accept the terms and conditions asstipulated in this allotment letter.

Signature-:----------

Name----------

(Allottee/s)

Date :_____

Place : _____

**Annexure - A**

Stage wise time schedule of completion of the project

| Sr. No. | Stages | Date of Completion |
|---|---|---|
| 1 | Excavation | |
| 2 | Basements (if any) | NA |
| 3 | Podiums (if any) | NA |
| 4 | Plinth | NA |
| 5 | Stilt (if any) | NA |
| 6 | Slabs of super structure | NA |
| 7 | Internal walls, internal plaster, completion of flooring, doors and windows | NA |
| 8 | Sanitary electrical and water supply fittings within the said units | |
| 9 | Staircase, lifts wells and lobbies at each floor level overhead and underground water tanks | NA |
| 10 | External plumbing and external plaster, elevation, completion of terraces with waterproofing. | NA |
| 11 | Installation of lifts, water pumps, firefighting fittings and equipment, electrical fittings, mechanical equipment, finishing to entrance lobby/ s, plinth protection, paving of areas appurtenant to building / wing compound wall and all other requirements as may, be required to complete project as per specifications in agreement of sale, any other activities. | NA |
| 12 | Internal roads & footpaths, lighting | |
| 13 | Water supply | |
| 14 | Sewerage (chamber, lines, septic tank, STP) | |
| 15 | Storm water drains | |
| 16 | Treatment and disposal of sewage and sullage water | |
| 17 | Solid waste management & disposal | |
| 18 | Water conservation / rain water harvesting | |

| | | |
|---|---|---|
| 19 | Electrical meter room, sub-station, receiving station. | |
| 20 | Others | NA |

Promoter (s) /Authorized

Signatory